



Building CommUNITY through the Arts

June 23 - 24, 2018

Bartlett Park

11 A.M.–5 P.M.

FOOD VENDOR APPLICATION:

To be accepted as a food vendor for the GLOBAL ARTS FESTIVAL, please fill out the attached form and pay by May 15, 2018. We prefer vendors who offer ethnic foods but will consider others as long as it does not duplicate food offered by other vendors.

We limit the number of food vendors. The earlier you commit and we receive your payment; the better we are able to serve your interest. The commercial food vendor's fee is \$175 for a space which includes both Saturday and Sunday. For nonprofit vendor pricing, contact art@artsinbartlett.org

You can mail a check to Arts in Bartlett, 215 S Main St, Bartlett IL 60103. To pay by credit card, go to the [2018 Festival page at artsinbartlett.org](#) or call 630-372-4152.

SET-UP INSTRUCTIONS

You must supply your own structure or canopy, tables, chairs, and water container. The closest water is in the Log Cabin. If you need electric we must know what the exact needs are. We will supply a generator. Please check in no later than 9:30 a.m. Saturday with the information desk in the park. Volunteers will direct you to your spot. Be ready to start selling at 11 a.m. The Park District does not allow vehicles to drive on the grass; food vendors will be located on the parking spaces at the east side of the park. We will ask you to move your vehicles across the street for the long term parking. We also ask you to stay until 5 p.m. unless you run out of food. Expect between 2,000-3,000 people over the 2 days.

LIABILITY

By signing the application, you agree the Arts in Bartlett is not responsible for the loss or damage to your equipment or belongings or for the quality of your food or drink, that you waive any claim from any cause and that you have the proper permits and licenses, including those from the Village of Bartlett. You are responsible for collecting and paying the 9% sales tax in Cook County. Food vendors are required to contact the Bartlett Health Inspector **at least five (5) days prior to the event** to obtain, complete, and submit a Temporary Food Permit Application. For more information regarding Village of Bartlett codes for food preparation, please contact the Village of Bartlett Health Inspector at 630-837-0800.

CONTACT FOR QUESTIONS

Sue Stocks 630-935-8614

(over)

FOOD VENDOR AGREEMENT

CONTACT NAME _____

BUSINESS/ORGANIZATION NAME _____

ADDRESS _____

CITY/STATE/ZIP _____

PHONE _____ FAX _____

E-MAIL _____

COUNTRY REPRESENTED BY YOUR FOOD --DESCRIPTION OF FOOD TO BE SERVED:

SPECIAL NEEDS

*No canopies, tables or chairs will be available this year for loan; you must bring all your own setup.

SIGNATURE _____

DATE _____

Mail with a \$175.00 check to be received by May 15 to:

Arts in Bartlett
215 S Main St
Bartlett IL 60103
Fax: (630) 830-9139
Phone: (630) 372-4152

E-mail: art@artsinbartlett.org
www.artsinbartlett.org

Fees for accepted vendors are nonrefundable. *First come first served. Get your application in early to guarantee your spot.